



**BRICKYARD COVE MARINA**

1160 Brickyard Cove Road, Suite 110, Pt. Richmond, CA 94801  
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**Waitlist Application – Water Slip**

Primary Owner Name: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_ E-Mail: \_\_\_\_\_  
Daytime #: \_\_\_\_\_

Type of Boat: Make: \_\_\_\_\_ Model: \_\_\_\_\_

Type:  Sail  Power  Multi Hull Hull:  Fiberglass  Wood Engine:  Inboard  Outboard /  Gas  Diesel

Maximum Length Overall (including ALL extensions): \_\_\_\_\_ Beam (At 18" above water line): \_\_\_\_\_ Depth: \_\_\_\_\_

Where is boat currently berthed? \_\_\_\_\_ Time at present location? \_\_\_\_\_

**Waitlist Slip Sizes & Types to be added to:**

- \*Single Loaded: A berth for 1 single boat with fingers on both sides.
- \*Double Loaded: A berth shared by 2 boats, each boat has one finger on one side and no finger between the 2 boats.
- \*Side Tie: A berth with a finger on 1 side and land on the other side of the fairway.
- \*End Tie: A berth with a finger on 1 side and the turning basin on the other side.

Single Loaded Dock:	<input type="checkbox"/> 30' <input type="checkbox"/> 32' <input type="checkbox"/> 35' <input type="checkbox"/> 37' <input type="checkbox"/> 40' <input type="checkbox"/> 42' <input type="checkbox"/> 44' <input type="checkbox"/> 47' <input type="checkbox"/> 48' <input type="checkbox"/> 50' <input type="checkbox"/> 55'
Double Loaded Dock:	<input type="checkbox"/> 26' <input type="checkbox"/> 30' <input type="checkbox"/> 35' <input type="checkbox"/> 40' <input type="checkbox"/> 48'
Side Tie:	<input type="checkbox"/> 27' <input type="checkbox"/> 28' <input type="checkbox"/> 30' <input type="checkbox"/> 32' <input type="checkbox"/> 35' <input type="checkbox"/> 37' <input type="checkbox"/> 40' <input type="checkbox"/> 42'
End Tie:	<input type="checkbox"/> 32' <input type="checkbox"/> 35' <input type="checkbox"/> 37' <input type="checkbox"/> 40' <input type="checkbox"/> 42' <input type="checkbox"/> 44' <input type="checkbox"/> 47' <input type="checkbox"/> 50' <input type="checkbox"/> 55'

Select ALL Slip Sizes & Types listed above that you are willing to accept. BOAT MUST FIT COMPLETELY IN SLIP.  
If no slip type or size is selected, the closest size to your boat will be auto selected for both slip types.

List ANY special needs, requests, or notes (optional): \_\_\_\_\_

**WAITLIST INFORMATION & TERMS:**

- **SIGNED WAITLIST APPLICATION, CURRENT PHOTO OF EXACT BOAT & WAITLIST DEPOSIT ARE REQUIRED FOR WAITLIST APPROVAL.**
- This waitlist application is for the individual whose name appears above and the boat listed above ONLY. Applicant must be the legal owner of the boat, listed on their DMV registration or Coast Guard Documentation.
- A photo of the boat in its current condition is required. If the condition of the boat changes, it is your responsibility to update this photo. If the boat arrives in a different condition than the photo, we reserve the right to withdraw our slip offer and reject the boat from staying.
- The Waitlist is organized by slip size and date/time completed application is received in full including: waitlist deposit, application and photo.
- When offered a slip, you are given 7 calendar days to respond in writing with your answer.
  - A non response is considered a decline of the offered slip. After your second decline, you will be removed from the Waitlist.
- Once you accept a slip, you have up to 7 more days before the slip rental will begin, even if the boat is not ready to arrive.
- **All items listed on the 'Checklist for New Boaters' MUST be submitted by your rental start date, this includes your first month's rent and Performance Deposit. Please review this checklist in preparation of being offered a slip.** The 'Checklist for New Boaters' is available on our website at <http://bycmarina.com/marina-facilities> or you can request it from the Marina Office.
- No boat is permitted to arrive at BYC Marina until written authorization is given by BYC Marina Management that the boat is cleared to arrive, this will be sent via e-mail once all payments and required paperwork from the 'Checklist for New Boaters' have been received.
- The waitlist deposit is \$100.
  - Once an offered slip is accepted, the waitlist deposit will be applied to your account balance.
  - If you are removed from the waitlist due to denial of two slips, your deposit will permanently be forfeited.
  - If you request to be removed from the waitlist in writing before your second slip offer, your deposit will be refunded to you.
  - If you accept a slip and then change your mind, your waitlist deposit will permanently be forfeited.
  - If your Waitlist Application is denied by BYC and you submitted a waitlist deposit, your waitlist deposit will be refunded to you.
- A Welcome Survey of your boat will be conducted upon arrival. You may be denied approval to stay if the vessel is found to not be seaworthy or is represented differently than on this application. This includes, but is not limited to, boat condition, length overall and beam.
- Once on the waitlist, if your boat changes, you will need to submit an updated waitlist application and photo for the new boat. If the new boat is the same size we will simply change the boat information, if it is for a different size slip you will be placed on that new size waitlist according to date the new completed waitlist application is received.
- Getting on the waitlist does not guarantee entry into the harbor. BYC Marina reserves the right to decide whether a vessel is suitable for any given berth. The parties agree that BYC Marina shall have no liability for refusing to assign any specific berth to any vessel or owner.
- Communications, including offering of slips, will be done through the E-mail listed above. It is your responsibility to update the Marina Office, in writing, if your contact information changes. If we are unable to reach you through the provided e-mail, your deposit will be permanently forfeited. Please add [byc@bycmarina.com](mailto:byc@bycmarina.com) and [info@bycmarina.com](mailto:info@bycmarina.com) to your "safe" recipients so e-mails do not go to spam.

For security reasons, DO NOT e-mail or fax your credit card information. If you would like to pay your Waitlist Deposit by credit card, you must do this in person or over the phone. If you e-mail credit card information attached to your waitlist application or photo, none of these items will be processed.

By Signing below, you agree to all terms of this Waitlist Application.

Primary Owner's Signature \_\_\_\_\_ Date \_\_\_\_\_

**SECTION BELOW TO BE COMPLETED BY BYC MANAGEMENT**

<input type="checkbox"/> Application Received: Date/Time _____	<input type="checkbox"/> Picture Received: Date/Time _____	<input type="checkbox"/> Deposit Received: Date/Time _____
<input type="checkbox"/> Manager Approved <input type="checkbox"/> Manager Denied If Denied, Reason: _____		
Manager Signature: _____	Date: _____	Notes: _____



# Checklist

-For New Boaters-

Primary Owner Name \_\_\_\_\_ Slip# \_\_\_\_\_

All items listed on this Checklist are due BY your rental start date outlined in your slip offer.

- Approved Completed Waitlist Application
- Complete Rental Agreement
- Co-Owners: Anyone (including spouses and children), must be listed on the Rental Agreement, Registration, Insurance and complete all items on this Checklist if you wish for them to be a co-owner for this rental. Primary and Co-Owners are the only people who will be given access to rental information or the facility through the Marina Office. It is not required to list anyone as a co-owner, however the Marina Office will deny access to anyone who is not listed including spouses and children.
- First Month's Rent & Performance Deposit – Must be received before rental start date & boat arrival
- Certificate of Insurance Including:
  - A **minimum \$300,000** Watercraft Liability including Salvage & Cleanup
  - Brickyard Cove Marina listed as **additional insured**
- Current California DMV Vessel Registration OR USCG Documentation
  - Primary Owner listed on Rental Agreement must be listed on Registration. If owned by business or organization, additional items will be needed **BEFORE** rental start date.
  - Bill of Sale or other forms **DO NOT** meet this requirement
  - If the boat was just purchased: To register with the DMV it will likely require a walk in visit where they will give you the registration; if you submit a DMV registration through the mail it could take several months. If you are getting the boat USCG documented we will need a copy of the Running Letter while you wait for the documentation to complete being processed. Before mailing anything in to either DMV or USCG, please confirm with them that you will get one of these 2 items on time as you have to mail in the original paperwork which cannot be obtained again.
- Copy of Current Driver's License or Passport
- Rules & Regulations: Initialed Front & Signed Back (Water & Dry Slips have separate rules)
- Access Agreement Addendum. Keys are an \$11 purchase each.
- (Optional) Authorization Agreement for Preauthorized Payments
  - BYC does not send out monthly invoices. Rent is due on the 1<sup>st</sup> of each month and delinquent if not received by the 15<sup>th</sup>.
  - Credit Cards are processed on the 1<sup>st</sup> of the month. Checking payments are processed on the 1<sup>st</sup> and deducted from your checking account on the 7<sup>th</sup> day of each month. A voided check is required to be attached to the form for checking account verification.
  - Do not email or fax credit card information or write your credit card information on the Preauthorization Payment Form.
- Written Authorization from BYC Office that vessel is cleared for entry onto BYC Property.

**ANY BOAT THAT ARRIVES ON THE BRICKYARD COVE MARINA PROPERTY BEFORE WRITTEN AUTHORIZATION FROM THE MARINA OFFICE STAFF IS CONSIDERED TRANSIENT AND ARE SUBJECT TO TRANSIENT FEES AND PENALTIES.**

**Boats must fit completely within their slips with no extensions overhanging the docks or fairways. Fenders in compression under static conditions indicate that the boat is too wide for the berth. If your boat is too large for the slip that you have been assigned, the boat will not be allowed to stay at the marina. Please ensure that your waitlist application has the correct measurements as slips are offered based on these measurements.**