



BRICKYARD COVE MARINA

1160 Brickyard Cove Road, Suite 110 Pt. Richmond, CA 94801 Phone: 510-236-1933 Fax: 510-236-0153
Website: www.bycmarina.com Email: byc@bycmarina.com

GENERAL RULES AND REGULATIONS – ACCESS AGREEMENT ADDENDUM APPROVED CONTRACTORS

This Access Agreement is in addition to the current Brickyard Cove Marina Rules and Regulations posted on our website, both bulletin boards and on the Marina Office Windows.

A1 Gates & Keys: All controlled access gates shall remain locked and closed at all times. The main entry gate and the hoist sliding gate may be open during normal business hours.

A2 Contractors/Vendors: Contractors include anyone working or conducting business on Brickyard Cove Marina Property. This includes mechanics, divers, woodworkers, detailers, sail makers, canvas workers, yacht brokers, yacht managers, etc. Any contractor needing access to the docks must become a Brickyard Cove Marina Approved Contractor. Once becoming an Approved Contractor, contractors can purchase a card key.

A2.1 Approved Contractors: Contractors must provide the following to become Approved Contractors and to receive card keys.

- A completed Employee List
 - By providing this list, the Business Owner certifies that all listed employees are covered by the Business's Workers Compensation Insurance
 - Brickyard Cove Marina may require proof of employee coverage under the Worker's Compensation Insurance at any time
- A completed Company Information Sheet
 - This information sheet will be included in a binder of all Approved Contractors that will be available and on display in the Marina Office
- A current Certificate of Insurance including:
 - Commercial General Liability with a minimum limit of \$1,000,000.00
 - Brickyard Cove Marina shall be listed as additional insured
 - Contractor is responsible for ensuring that insurance remains current and that Brickyard Cove Marina receives all notices of renewal

A2.2 Advertising/Postings: Posting of business cards, flyers and handbills is restricted to the Marina Office unless previously authorized by Marina Administrator or Marina Manager. Any advertising found on bulletin boards or posted around the Marina will be removed. Continued unauthorized posting of advertising materials may result in removal from the Approved Contractors list and permanent deactivation of card keys.

A2.3 Location & Times of Access: Access to Brickyard Cove Marina property is restricted to 8:00am - 5:30pm for all vendors and contractors. Work may not be performed on any boats in the Marina outside of these times without prior approval from the Marina Office. Card keys will be activated upon check-in with the Marina Office. Card keys will automatically deactivate daily at 5:30pm. To reactivate, the card key user must return to the Marina Office and sign-in again.

A2.3.1 Activating Cards: To activate these keys, contractors must sign in at the Marina Office. Contractors arriving via boat must check in with the Marina Office before beginning work. Anyone found working on the boats located in Brickyard Cove Marina that have not



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properly checked in will be considered trespassing and will be required to vacate the premises immediately.

A2.4 Abiding by Rules & Laws: All Approved Contractors must abide by all Brickyard Cove Marina Rules & Regulations, Best Management Practices and all local, State and Federal laws including those of the California and Federal Clean Water Acts.

A2.5 Card Key Assignment: To access Marina Property, Approved Contractors must purchase a card key that they can keep. This card key will be reactivated each time the Approved Contractor checks-in at the Marina Office and deactivated each day at 5:30pm.

A2.5.1 Approved Contractors Employees: Approved Contractor Employees include anyone working for the Approved Contractor that is covered by the Approved Contractor's Workers Compensation. Brickyard Cove Marina may require proof of Employee coverage under the Workers Compensation Insurance at any time.

A2.5.2 Employee Access: Approved Contractors may purchase multiple keys to distribute to employees, however the Approved Contractor will be responsible for all keys issued to their Company and will be responsible for notifying Brickyard Cove Marina if an Employee is terminated and does not return a card key, or if a card key is lost or stolen. Each Approved Contractor may buy one key per employee if desired.

A2.5.3 Independent Contractors: Independent Contractors include any individuals hired by a Boat Owner or an Approved Contractor that are not covered by an Approved Contractor's Company Worker's Compensation Insurance. Independent Contractors must become Approved Contractors and provide personal insurance to access Brickyard Cove Marina facilities.

A2.6 Restrictions/Deactivations: Brickyard Cove Marina reserves the right to restrict access times and locations or deactivate cards if Approved Contractors are in violation of Marina Rules & Regulations, have expired insurance or are missing other required Approved Contractor paperwork. Card keys that are being misused or are in the possession of unauthorized persons will be confiscated or deactivated. If Brickyard Cove Marina finds that Approved Contractors are giving keys to independent contractors or other workers who are not covered by the Approved Contractor's Workers Compensation Insurance, the Company will be removed from the Approved Contractor's list and all card keys for the Approved Contractor will be permanently deactivated.

By signing below you agree that you have read and understand the Access Agreement Addendum and agree to abide by it in addition to the Brickyard Cove Marina Rules and Regulations.

Business Name: _____

Business Owner's Name: _____

Business Owner's Signature: _____ Date: _____