



BRICKYARD COVE MARINA

1120 Brickyard Cove Road, Pt. Richmond, CA 94801

Phone: 510-236-1933 Fax: 510-236-0153

Website: www.bvcmarina.com Email: info@bvcmarina.com

APPROVED CONTRACTOR – COMPANY INFORMATION

Brickyard Cove Marina maintains an "Approved Contractor List" available to our customers. This list will include any companies of individuals that are allowed to work on boats in our Marina. Anyone working on Brickyard Cove Marina property MUST be on our list. Individuals and companies found working in our Marina, not on our list will be asked to vacate the Marina premises immediately. Only individuals and companies on our "Approved Contractors List" will be allowed to purchase a key for \$11 in the Marina office. In order to be allowed to display business cards in our office or post on our bulletin boards companies will be required to be on our "Approved Contractor List" Anyone working on Brickyard Cove Marina Property must provide the below listed documents prior to any work being performed.

Please note that Brickyard Cove Marina does not "recommend" any contractors. By getting on our "Approved Contractor List" we are simply giving our customers your contact information and stating that you have provided the proper documentation to work in our Marina.

Required Documents:

- ❖ A completed contractor form (This Form)
 - ◆ Employee list should include employees that are authorized use keys
 - ◆ If you have no employees, please say so on this form. By checking no you are guaranteeing that you will not allow anyone other than yourself perform work on Brickyard Cove Marina Property.
- ❖ A signed General Rules & Regulations – Key Access Agreement
 - ◆ This should be signed by the business owner
 - ◆ Only necessary for dock or hoist access
- ❖ A certificate of insurance including:
 - ◆ Commercial General Liability: \$1,000,000.00
 - ◆ Including products and Completed Operations
 - ◆ Brickyard Cove Marina shall be listed as "Additional Insured"
 - ◆ Proof of current Worker's Compensation Insurance
 - Hiring of outside contractors is not permitted, anyone working on your company's behalf must be an employee covered under your insurance. If it is necessary for you to hire an outside contractor, they must complete the "Hired Contractors Form" and its requirements.

Date: _____

Company Information

Company Name: _____ Contractor's License #: _____
 Owner / Representative: _____ Main Office #: _____
 Address: _____
 City: _____ State: _____ Zip: _____
 Website: _____

Main Contact

Name: _____ Office #: _____
 Email: _____ Cell #: _____

After Hours / Emergency Contact

Name: _____ After Hours Phone #: _____

Short Description of Services:



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Employee List

Do you have any employees? YES NO

Employee Name:	Title:
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

By signing below you are saying all of the provided information is correct and agree to provide all of the required paperwork to commence work on Brickyard Cove Marina.

Owner / Representative Name: _____

Owner / Representative Signature: _____ Date: _____