



BRICKYARD COVE MARINA

1120 Brickyard Cove Road, Pt. Richmond, CA 94801 Phone: 510-236-1933 Fax: 510-236-0153

Website: www.bycmarina.com Email: info@bycmarina.com

MONTHLY RECURRING CREDIT CARD AUTHORIZATION FORM

Brickyard Cove Marina processes recurring credit card charges on the 1st of each month. There may be a few days delay before this charge will appear on your credit card statement. Signed authorization form and valid credit card information must be received by Brickyard Cove Marina by the last day of the month prior to the charge to ensure that all information is entered before invoices are generated. For example: if you would like recurring credit card charges to start on July 1st, we must receive the signed authorization form and all credit card information by June 30th.

DO NOT EMAIL OR FAX ANY CREDIT CARD INFORMATION TO BYC MARINA FOR ANY REASON. Credit card information for recurring charges must be provided over the phone, via physical mail or in person. PCI DSS requirement 4.2 states that credit card information must not be captured, transmitted, or stored via email (and our fax comes through our email). This includes one or more of the following: full credit card number, expiration date, and the code (CVC) on the back of the credit card. If credit card information is sent to us via email or fax we are required to take several steps to purge our trash bins and remove any trace of the email/fax, however, these steps cannot remove it from the servers that it has passed through so we also recommend that credit card companies be notified anyone who faxes or emails us credit card information that credit card information has been compromised. Please help save us these steps and protect your credit card info by NOT emailing or faxing it to us.

AUTHORIZATION

I authorize Brickyard Cove Marina to charge my credit card **monthly** for payment of services. If Brickyard Cove Marina is unable to process my payment; I will be responsible for an alternate payment arrangement and any resulting processing fees that may be incurred. This authorization is in effect until I notify Brickyard Cove Marina otherwise in writing.

By signing this authorization, I acknowledge that I have read and agree to all of the above information and warrant all information provided is true and correct. THIS AGREEMENT REMAINS IN EFFECT UNTIL CANCELED BY THE APPLICANT WITH WRITTEN NOTICE. The applicant, by providing Brickyard Cove Marina a written notice, may cancel this agreement at least 14 days in advance of the cancelation date.

Card Holder's Signature

Date

Name on Credit Card (Please Print)

Name of Principal Owner of Vessel (if Different than the Card Holder's Name. Please Print)